



PATIENT PARTICIPATION GROUP

MEETING MINUTES

DATE / TIME	Wednesday 17 th May 2023 – 18:00
LOCATION	Millview Medical Centre – Conference Room

1	Apologies								
	No Apologies and no minutes available from last meeting due to Jennie's ill health.								
	Attendees								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Alison Bourne</td><td style="width: 50%;">Jeff Harwood</td></tr> <tr> <td>Maurice Rushbrook</td><td>Alan Creaser</td></tr> <tr> <td>Jane Dawe</td><td>Ray Shrouder</td></tr> <tr> <td>Chris Robertson</td><td>Clare Shrouder</td></tr> </table>	Alison Bourne	Jeff Harwood	Maurice Rushbrook	Alan Creaser	Jane Dawe	Ray Shrouder	Chris Robertson	Clare Shrouder
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2	COMMUNITY ITEMS <ul style="list-style-type: none"> Nothing raised 								
3	PRACTICE UPDATE <ul style="list-style-type: none"> Dr Shrouder informed the group about the new members of staff. Two receptionists, Lucy and Louise, and a dispensary assistant, Katie, who is currently undertaking her Buttercups training, to be a dispenser. Currently advertising for a Customer Care Apprentice who will be working in reception. Looking into dividing the theatre into two spaces to create more clinical space FEDERATION UPDATE <ul style="list-style-type: none"> Ray stated that Covid vaccinations are ongoing and although the Meres Leisure Centre will have some appointments, we will be holding a Covid clinic at the weekend at the surgery. The Cavell project is still going ahead and Jennie has had a meeting with the planning team. 								
4	CURRENT ITEMS <ul style="list-style-type: none"> Alison is concerned about PPG members having roles in the Millview Charity. It was agreed that Ray should remain the lead for the Millview Community Fund but to add two signatories from the PPG to protect the funds. <i>Sensory Garden</i> <ul style="list-style-type: none"> Maurice informed the group that he had looked into funding, and the renewable energy plant as well as the Parish Council would be happy to donate. Alan raised the point that a possible problem would be security to the area with possible vandalism from passers-by. Jeff raised the point that the role of the PPG was to provide feedback from the patient population rather than an actual project. The general consensus was, however, that the project was a very good idea and the PPG would be happy to be involved Jeff wondered if other Charities could be involved in the project ?Lions / local Co-op / recycling centre in Sleaford <i>Secretary</i> <ul style="list-style-type: none"> Jane, is happy to look into whether she has time to fulfil this role and get back to us. 								



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	<p><i>Advertising Campaign</i></p> <ul style="list-style-type: none">Jane stated that, as the only Sleaford member of the PPG, she felt isolated and would like more members from the town. The group decided that a poster would be put on the notice board in Sleaford as well as advertising through FacebookMaurice suggested group texts to Sleaford patients to make everyone aware that we need new members <p><i>Practice Questionnaire</i></p> <ul style="list-style-type: none">The group agreed that this should be done again. Maurice and Alan have volunteered to come to the surgery to ask patients the questions - 19th/20th JuneClare will provide the questions <p><i>75th Anniversary of the NHS</i></p> <ul style="list-style-type: none">5th July 2023 is the 75th Anniversary of the NHS. Alison has suggested that the Practice celebrates by organising an event - ?open day
	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none">Alan raised the point that the new car park is problematic, as the hedge and Millview sign make it difficult to see oncoming vehicles when leaving the car park.Ray will look into cutting back the hedge.Alan found that the screen in Heckington waiting room seems to have information on it about Scottish Healthcare.Alan states that the phones still seem to be a big problem and seem to go 'dead' when the caller gets to number 3 in the queue. Clare to look into this.
8	<p>DATE OF NEXT MEETING</p> <ul style="list-style-type: none">Wednesday 16th August 2023 at 6pm in the Conference room at Millview Medical Centre, Heckington.

If you would like any additional items adding please contact jennie.tomlison@nhs.net